



## Document Scanning Services

- Paper Document Scanning & Conversion
- Microfilm Digitizing & Microfilming
- Optical Character Recognition (OCR)
- Indexing & Data Entry
- Virtual Mailroom & PO Box

## Content Management

- Advanced Capture & Auto-Classification
- Document Management
- Cloud Document Management
- Workflow Design & Automation
- Professional Services & Integration

## Technology Spotlight: Auto-Classification

When you have a high volume of a wide variety of inbound documents, auto-classification automatically identifies the type of document by its characteristics instead of manually sorting, then routes each type to the processing it needs. Processing can include OCR and line item extraction or simple approvals. Common uses include mortgage applications, invoice processing and mailrooms.

**The Result:** less errors, faster processing, lower costs, and increased management visibility. There are several software applications offering auto-classification so let us determine the best solution for you based on your needs.

## Business Applications

We offer deep experience in the following areas:



### Departments

- Accounts Payable (AP)
- Accounts Receivable (AR)
- Claims Processing
- Human Resources (HR)
- Loan Servicing
- Building

### Industries

- City, County & State Government
- Financial Services & Mortgage Processing
- Healthcare
- Education
- Transportation
- Utilities



## Technology Partners

We represent the full line from the following vendors:

### Software

- Kodak Alaris Capture
- Digitech Systems PaperVision Capture
- PaperVision Enterprise
- Formatta Electronic Forms
- CVISION Compression & OCR

### Hardware

- Kodak Alaris Document Scanners
- Contex Wide Format Scanners
- Opex Mail Scanning & Extraction
- EPM & Indus Micrographics
- Microtech CD/DVD Publication
- Nexsan Storage



## About BMI

Since 1984, Broward Microfilm, Inc. (BMI) has been a leading provider of document scanning services and enterprise content management (ECM) solutions. Originally a microfilm service bureau and processing laboratory, BMI has evolved into a complete document management provider serving the southeastern United States, the Caribbean and Latin America.

## Solution Spotlight: Local Government

BMI has eased the document burdens of city and county government agencies for over 30 years. What started with paper and film scanning has evolved into cloud document management and workflow automation. Whether you scan or outsource them, our solutions allow agencies to manage their documents in the cloud for a modest monthly fee instead of a major capital expenditure. The addition of workflow automation streamlines any government process so that you can do more with less, faster, and make everything publicly available.

**Broward Microfilm, Inc. (BMI)**

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